



Role of NE Touch President

The President must ensure that the Association's (NE Touch) Management Committee functions effectively at all times. They will act as the Chairperson for the committee and ensure that there is full participation during any and all meetings, ensure that all relevant matters are discussed and ensure that specific and effective decisions are made and carried out.

The President is responsible for external representation of the Association, including any STA (Scottish Touch Association) Meetings and Regional Association President Meetings, as requested by the STA board.

Main duties of the President

The responsibilities of a President/Chairperson can be summarised under three areas:

1. To ensure the Management Committee functions properly

- In acting as Chairperson the President is responsible for making sure that each meeting is planned effectively, conducted according to the constitution and that matters are dealt with in an orderly, efficient manner. The Chairperson must make the most of all his/her committee members and 'lead the team'.

2. To ensure the organisation is managed effectively

- In acting as Chairperson the President must co-ordinate the Committee to ensure that appropriate policies and procedures are in place for the effective management of the organisation. They must utilise the committee at their disposal to ensure agreed actions are carried out, and work with the committee to facilitate any issues which prevent this from happening.

3. To represent the organisation as its figurehead

- In acting as Chairperson the President will from time to time be called upon to represent the organisation and/or be its spokesperson at, for example, functions or meetings. There is a regular commitment to attend (either in person, by delegation or teleconference) STA Meetings, Regional Association Presidents Meetings and to liaise with STA officers on an ad-hoc basis.



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General notes:

A Committee is made up of individual members but must make decisions as a collective group. This means that each Committee member must be able to commit to:

- Upholding the values and objectives of the Association
- Giving adequate time and energy to the duties of being a committee member
- Acting with integrity and avoiding or declaring personal conflicts of interest.

In order to ensure that decisions are taken in the best interests of the organisation and that their role is carried out effectively, individual members should act in line with the Nolan Principles, demonstrating **selflessness, integrity, objectivity, accountability, openness, honesty and leadership.**

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5/10/16