



Role of NE Coaching Co-ordinator

The role of the Coaching Co-ordinator is to support the NE Touch Committee in ensuring the smooth and consistent approach to coaching within the region, to be the figurehead for coaching development in the region, to act as the regional focal point for coaching within the STA as and when required, and ensure the smooth entry of the region into the annual National Championships.

Main responsibilities of the Coaching Co-ordinator (general):

- Focal point for development of the coaching pool within the region
- Act as the contact for allocating coaches for any tournaments held in the NE Touch region alongside the tournament organiser(s) if requested, e.g. beginner's tournaments or youth tournaments
- Maintenance of the NE Touch coaching database (to be available on request)
- Forward mail from and liaise with all other regional coaching coordinators (Edinburgh, Central & Glasgow) for e.g. upcoming tournaments, courses etc and pass on any relevant information from Director of High Performance and National Team Coaches
- Social Media - Look after the NE Touch Facebook page in terms of coaching announcements/info and update the NE Touch website coaching section with similar
- Facilitate ongoing coaching of regional coaches as requested
- Arrange the delivery of at least one annual coaching course as requested
- Arrange any other training courses suitable for the progression of the standard of coaching within the NE Touch region, as the need arises



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Main responsibilities of the Coaching Co-ordinator (Nationals):

- Focal point for the NE Touch regional entry in to the annual STA National Championships competition (or equivalent if replaced)
- Liaise with National Championships organiser, and feedback any pre-tournament information and requirements to coaches and NE Touch Committee
- Advertise for and appoint coaches for each of the teams we have ambitions to enter in the Championships in a timely manner
- Liaise with NE Touch Committee to ensure funding for the Tournament is agreed and communicated to team captains/coaches
- Liaise with NE Touch Committee to ensure all equipment and playing kit is available and distributed to coaches as necessary
- Responsible for ensuring an appropriate level of training is offered, that it is planned effectively and followed through
- Where possible act as a focal point for all teams on the day, dealing with the Tournament organiser and passing any relevant information to the team coaches/captains where appropriate
- Post-tournament, seek feedback from individuals about the coaching to enable development and improvement across the region



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General notes:

A Committee is made up of individual members but must make decisions as a collective group. This means that each Committee member must be able to commit to:

- Upholding the values and objectives of the Association
- Giving adequate time and energy to the duties of being a committee member
- Acting with integrity and avoiding or declaring personal conflicts of interest.

In order to ensure that decisions are taken in the best interests of the organisation and that their role is carried out effectively, individual members should act in line with the Nolan Principles, demonstrating **selflessness, integrity, objectivity, accountability, openness, honesty and leadership.**